



FAI CONNECT

CORK BUSINESS LEAGUE

DISCIPLINARY CASES QUICK USER GUIDE

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Document Control

Version	Date	Author	Details
1.0	26 th September 2024	Peter Travers	Published to CorkBusinessLeague.ie and communicated to all clubs.
2.0	21 st January 2025	Peter Travers	<ul style="list-style-type: none">• Added Section 9: Automatic Accumulated 4 Yellows Suspension• Added Section 10: Team Line Up Player Messages

1. Overview

1.1. Purpose of the Guide

This guide is to be used where a league (the CBL) is using FAI Connect to track and communicate it's disciplinary cases and sanctions to clubs.

This guide is aimed at Club Administrators and Club Managers who receive notifications from FAI Connect

All regulations for Discipline and sanctions can be found here:

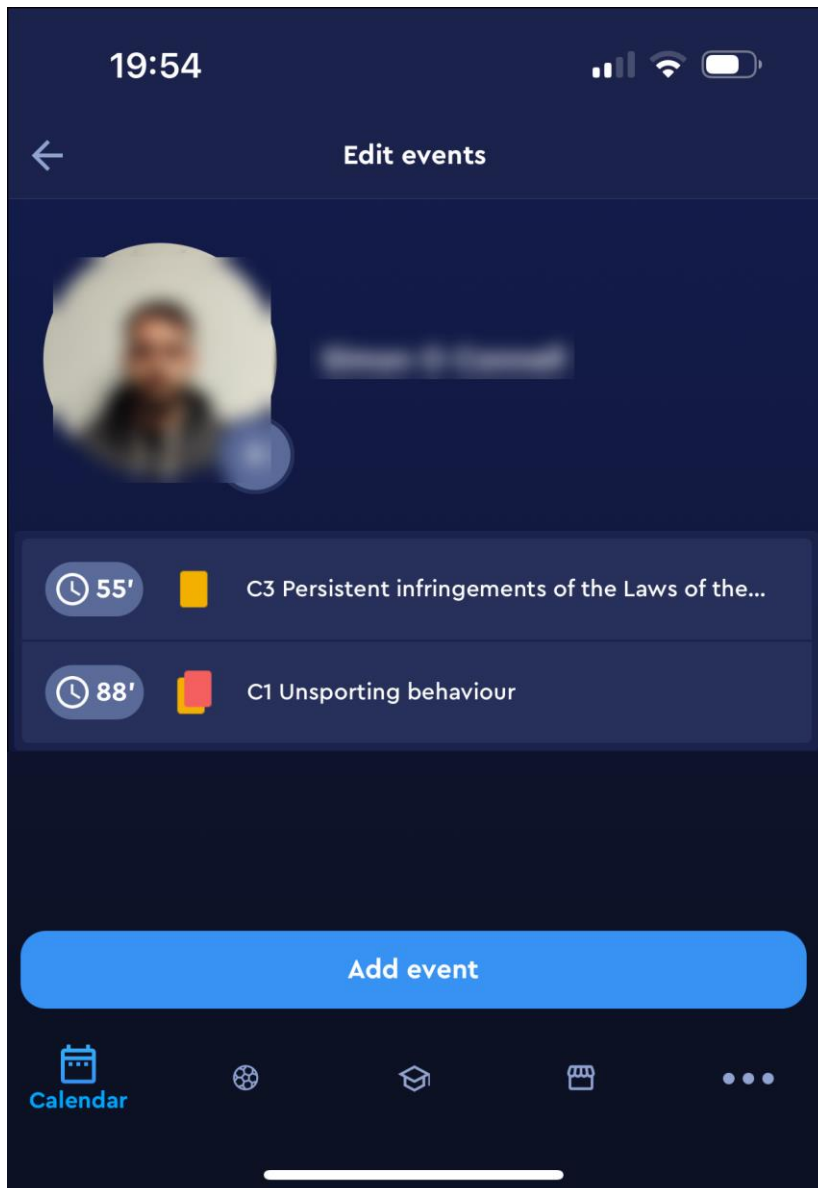
- [Cork Business League Regulations Effective 11th July 2024](#)
- As always, the FAI Regulations take precedence over any affiliated league regulations when it comes to registration procedures, disciplinary actions and procedures and all other regulations that come into effect in amateur football in Ireland. These can be found here [Updated FAI Handbook – June 2023](#):

The onus and responsibility is on each club to ensure that they do not play a player under suspension regardless of any communication sent from the league.

2. FAI Connect App Actions & Details of Red Card

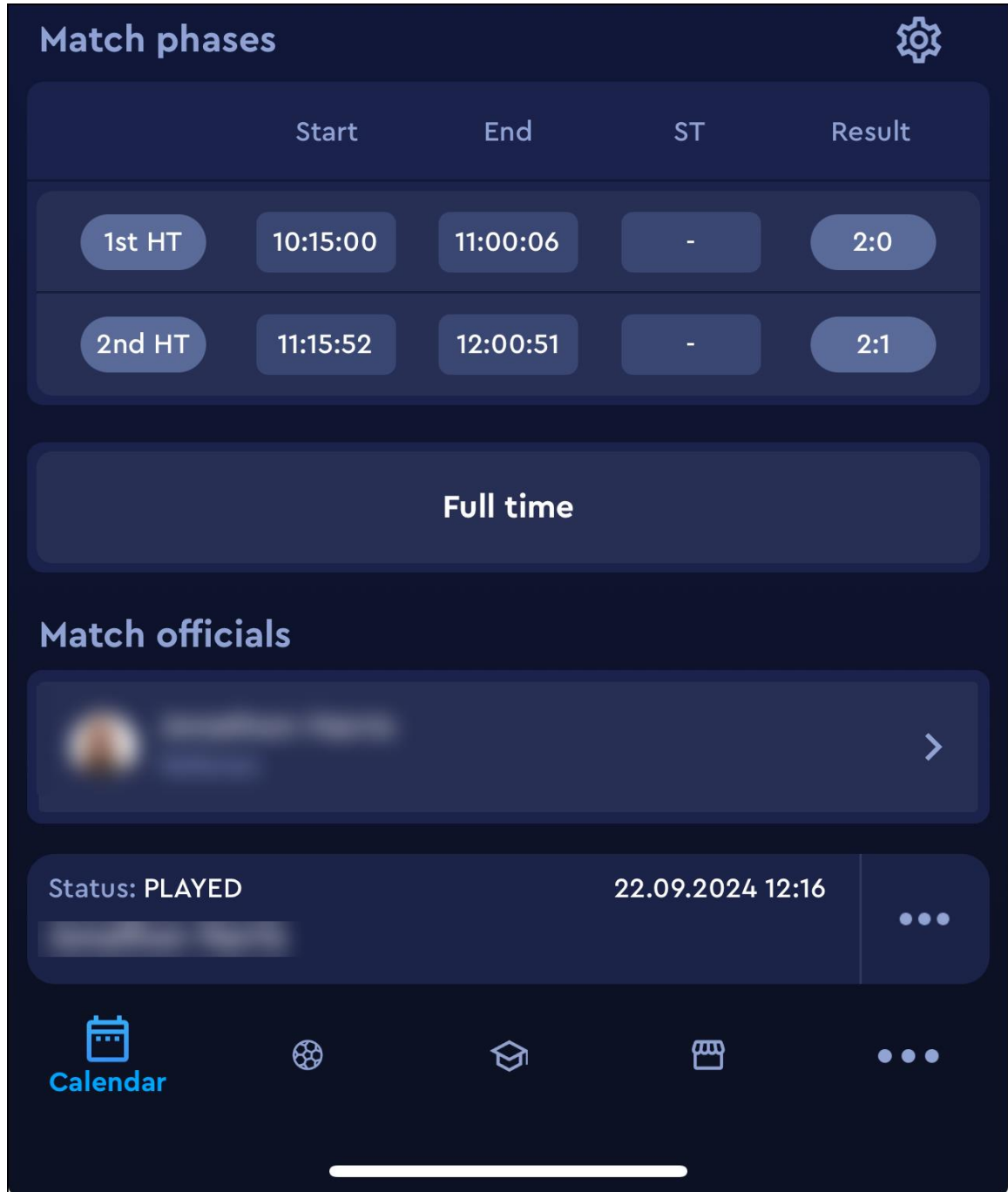
2.1. The Match Official Confirms Red Card Offence

Once the game has been played, the Referee adds in any yellow cards or red cards against the players in question within the FAI Connect App, along with the reason quoting the Law that has been broken.



2.2. The Match Official Sets the Game to Played

Once all Match Events have been added and confirmed by the Match official, the Match Official sets the game to Played. This is timestamped for reference.

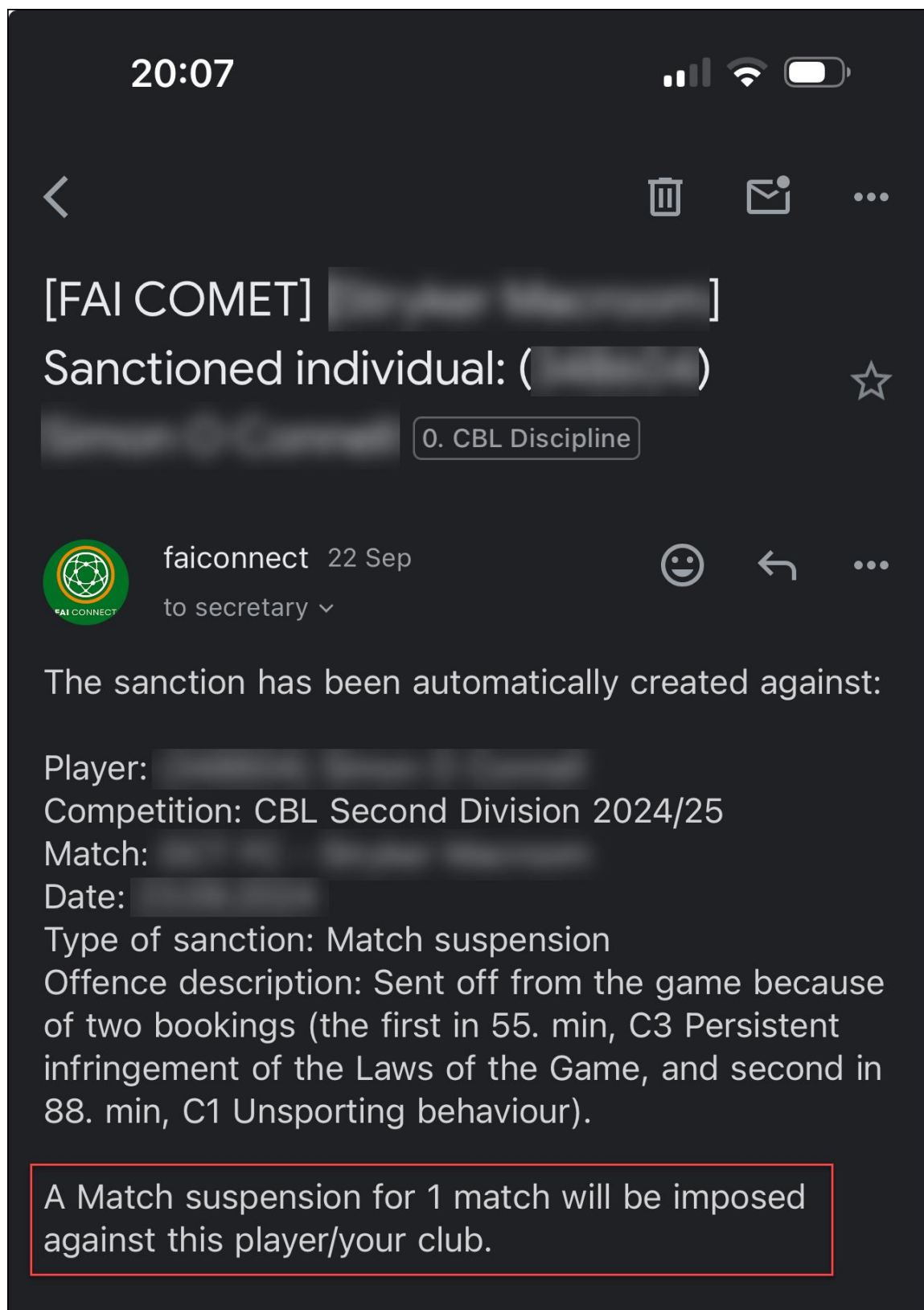


3. Email Notifications to Clubs After Game has been set to Played

3.1. Automatic Notice of Suspension Email

This is generated automatically as soon as the Match Official has set the match to played, and where there is a red card. The following details are provided in the email:

1. Player ID & Name
2. Competition
3. Match
4. Date
5. Type of sanction: Match Suspension
6. Offence Description: This is a short and brief outline of why the player was sent off. A referee will also submit an official Referee's Match Incident Report later.
7. Details of sanction: A Match Suspension for 1 Match will be imposed against this player / your club.



3.2. What Regulation is this Automatic Email linked to?

3.2.1. CBL Regulation 10(c)

Any Player sent from the Field of Play will automatically incur a suspension from the next competitive Domestic (CBL League & Cup / Shield) Match.

A Player sent from the Field of Play shall serve an automatic suspension at the same level of Domestic club football (i.e. a Player sent from the Field of Play in a 1st team fixture may not serve an automatic suspension in a reserve team fixture and vice versa).

Automatic suspensions incurred in a National or Provincial Cup, must be served in the next round of the same competition, if the players team is successful in the round in which the player incurs the automatic suspension.

If this is not possible, the suspension must be served in the next Domestic (CBL League & CBL Cup / Shield) competitive game, at the same level of football.

Any additional suspensions incurred in a National or Provincial Cup game, must be served in the next competitive game, at the same level. Note: this may be a Domestic game or a National or Provincial game.

4. Extension of Match Suspensions

4.1. Disciplinary Meetings

Disciplinary Meetings will be held on a fortnightly basis. Only those notified by the CBL need attend.

Following receipt of the Match Officials Incident Report, the Disciplinary Committee may, in its absolute discretion, extend the duration of any automatic suspension and/or impose a fine.

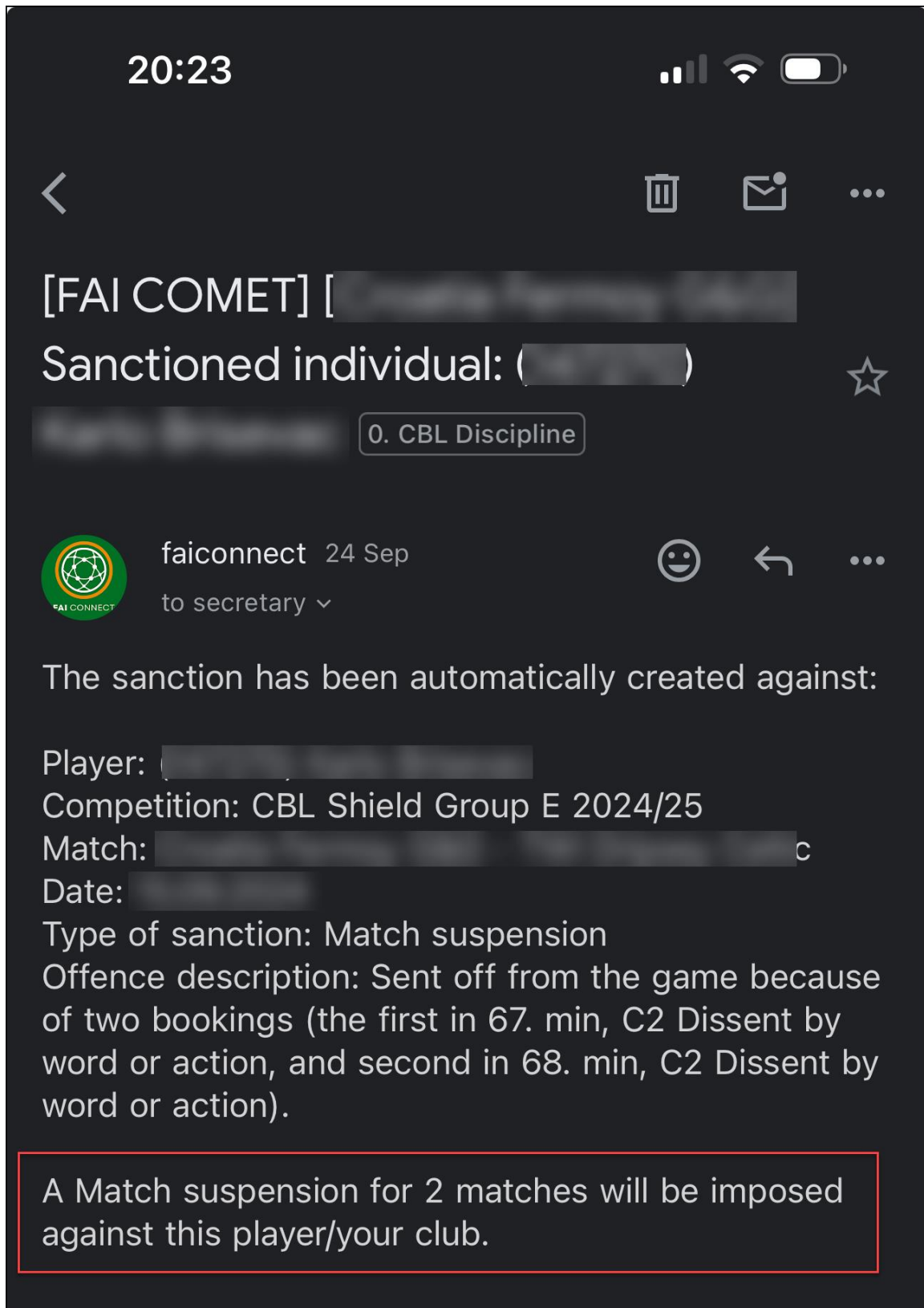
Clubs are entitled to see the Referee's Report of Red Card and can only be obtained once requested via email to discipline@corkbusinessleague.ie.

Requests are not accepted over text or WhatsApp.

4.2. Email Notification for Additional Match Suspension

Once a Disciplinary Meeting has been held, the following email notification will be sent to the respective clubs with the details of any additional sanctions. The following details are provided in the email:

1. Player ID & Name
2. Competition
3. Match
4. Date
5. Type of sanction: Match Suspension
6. Offence Description: This is a short and brief outline of why the player was sent off. A referee will also submit an official Referee's Match Incident Report later.
7. Details of sanction: A Match Suspension for 1 Match will be imposed against this player / your club.



4.3. What Regulation is this Email linked to?

4.3.1. CBL Regulation 8 & 9

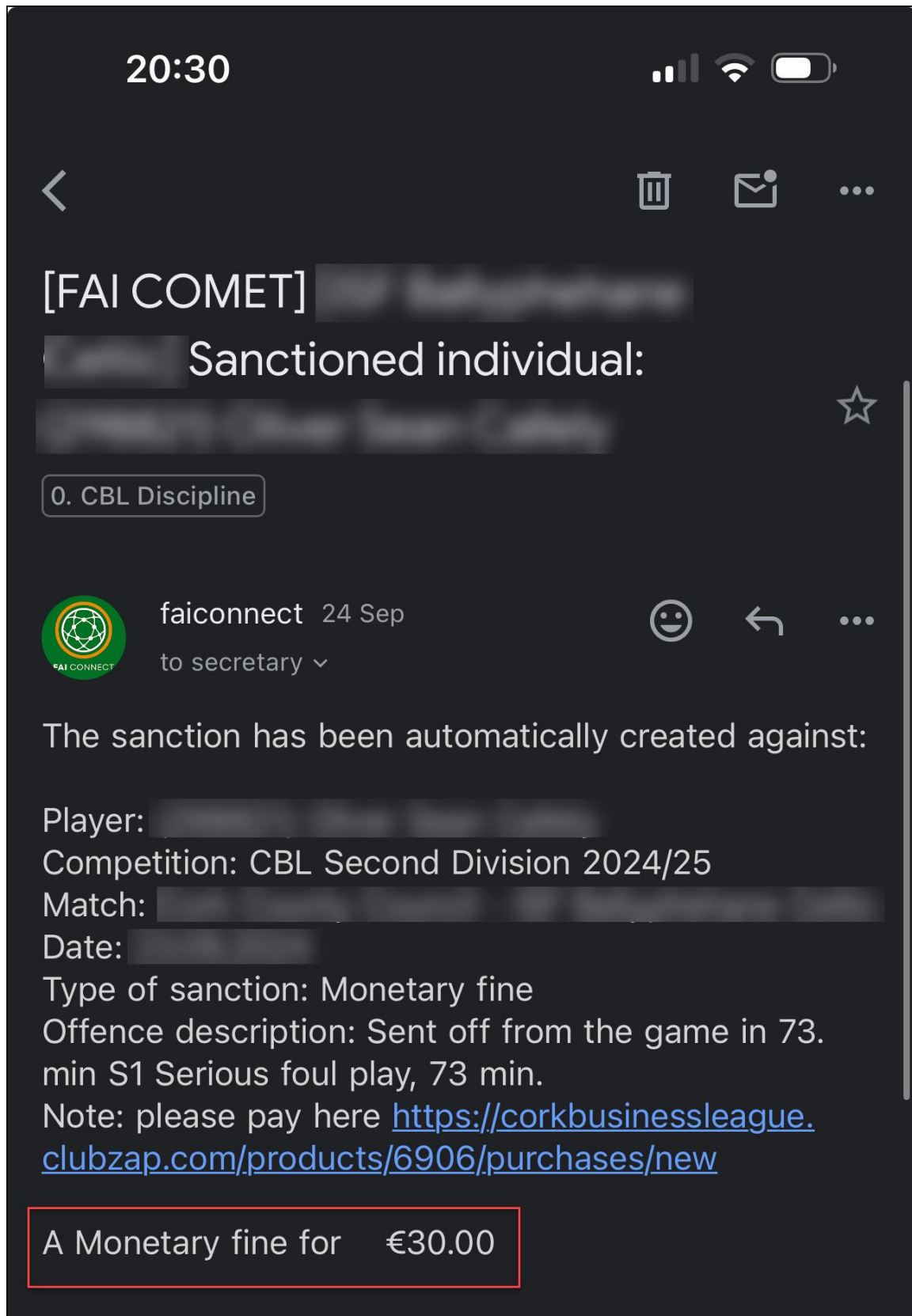
Can be viewed here: [Cork Business League Regulations Effective 11th July 2024](#)

5. Monetary Sanctions

5.1. Email Notification of Monetary Sanction

Once a Disciplinary Meeting has been held, the following email notification will be sent to the respective clubs with the details of any Monetary Sanction (Fine) The following details are provided in the email:

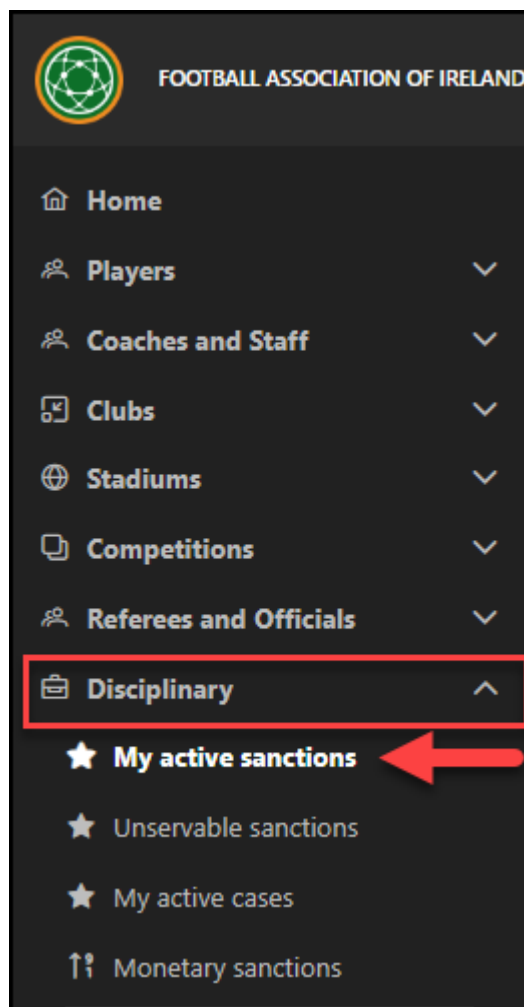
1. Player ID & Name
2. Competition
3. Match
4. Date
5. Type of sanction: Monetary fine
6. Offence Description: This is a short and brief outline of why the player was sent off. A referee will also submit an official Referee's Match Incident Report later.
7. Note: Link to pay
8. Value of Fine



6. Viewing Active Disciplinary Cases on FAI Connect

To view active sanctions for your club follow these steps:

1. Login to FAI Connect Website (not App)
2. Go to the Main Menu tab on the left-hand-side
3. Open the Disciplinary Section
4. Click on My Active Sanctions



5. This opens the My Active Sanctions screen

My active sanctions

Date range: Search

ID ↑↓	Date ↑↓	Organisation ↑↓	Offender type	Offender ID ↑↓	Offender ↑↓	Club ↑↓	Discipline ↑↓	Gender ↑↓	Age category ↑↓
	21.09.2024	CBL	Player				Football	Male	Adults
	22.09.2024	CBL	Player				Football	Male	Adults
	17.09.2024	CBL	Club				Football	Male	Adults

6. Click on a Sanction you want to view.

7. This opens up the Disciplinary Case with full details of the Red Card.

Disciplinary case

ID:

Status: CONFIRMED 📄

Type:

Offender:

Organisation: 🔍 ✕

Competition: 🔍 🔍 Archive ✕

Match:

Club:

Person: 🔍 ✕

Event type:

Sent off:

Article:

Date of decision:

Offence description:

Edit 📄 Documents Options

- On the second half of this page, you will be able to drill down into the Sanction details further.

The screenshot displays the 'Sanctions' section of the FAI Connect interface. At the top, there is a green header with a menu icon and an Italian flag. Below the header, the 'Sanctions' section is titled with a plus icon and includes a search and filter icon. The main content is a table with the following columns: ID, Sanction type, Value, Date from, Date to, Competition, Serving team, Suspension scope, Serving scope, and Note.

ID	Sanction type	Value	Date from	Date to	Competition	Serving team	Suspension scope	Serving scope	Note								
▼ [blurred]	Match suspension	1 Matches (Remaining: 0)	09.09.2024	15.09.2024	[blurred]		Age category	Age category									
<div style="border: 1px solid #ccc; padding: 5px;"> <p>+ Suspension served</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Round</th> <th>Date/time</th> <th>Clubs</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>[blurred]</td> <td>[blurred]</td> </tr> </tbody> </table> </div>										No.	Round	Date/time	Clubs	1	1	[blurred]	[blurred]
No.	Round	Date/time	Clubs														
1	1	[blurred]	[blurred]														
[blurred]	Monetary fine	30.00 EUR	17.09.2024		[blurred]		Age category		please https;								
> [blurred]	Match suspension	2 Matches (Remaining: 1)	17.09.2024		[blurred]		Age category	Competition	auto -								

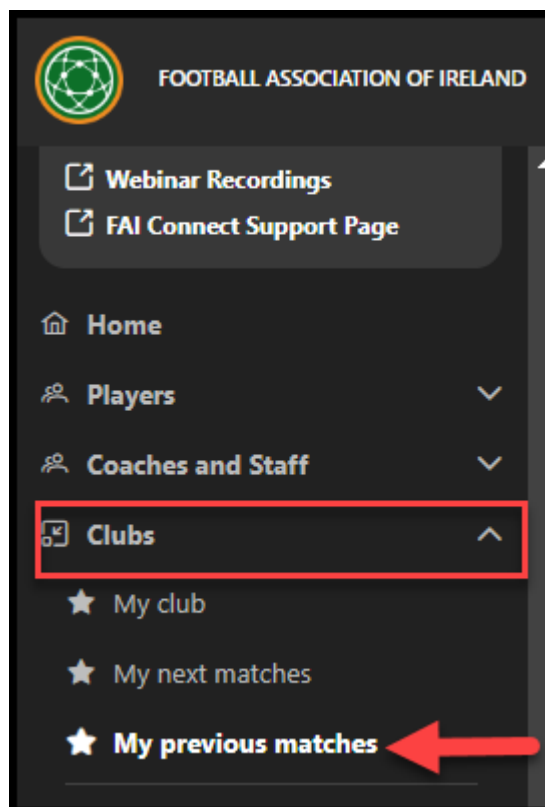
7. Viewing Past Disciplinary Cases on FAI Connect

Note:

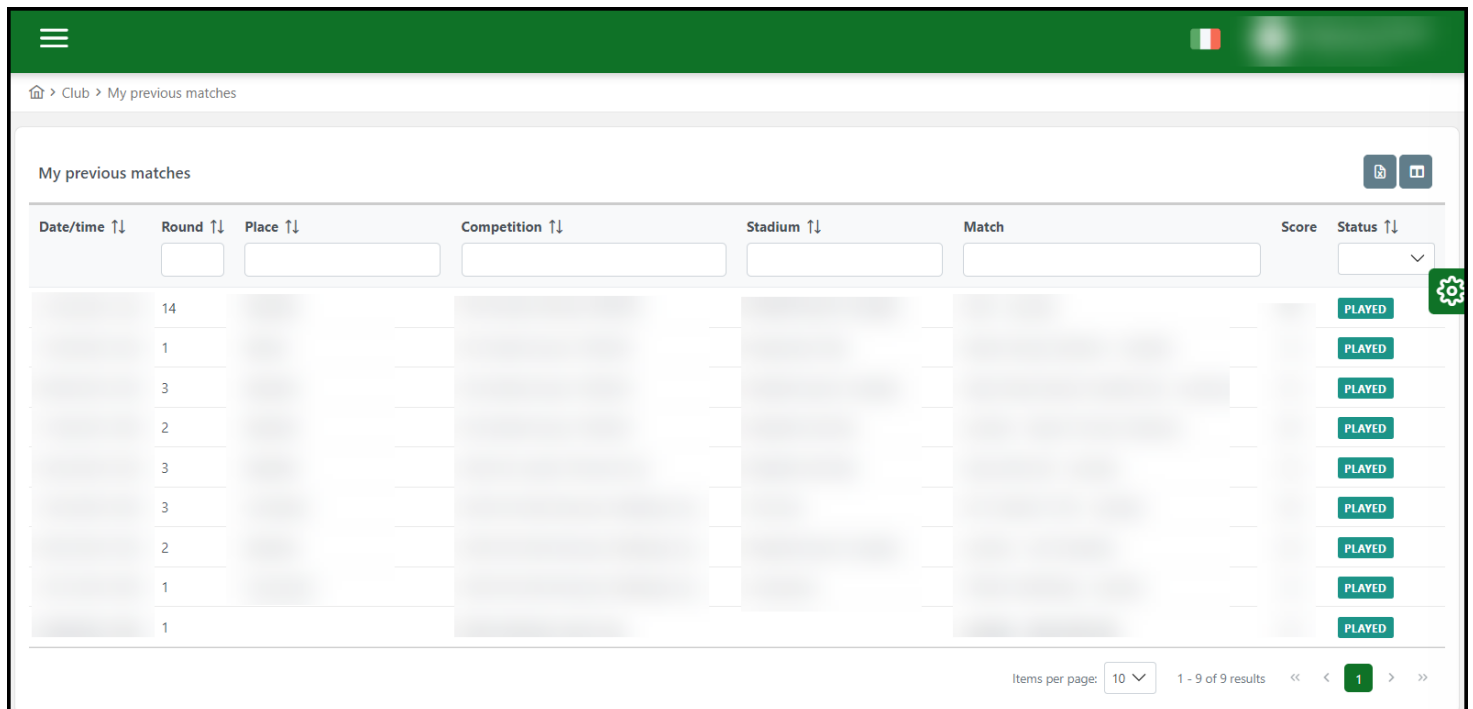
Currently there is no standalone screen to View Past Disciplinary Cases like there is to view Active Disciplinary Cases.

To view past disciplinary cases for your club follow these steps:

1. Login to FAI Connect Website (not App)
2. Go to the Main Menu tab on the left-hand-side
3. Open the Clubs section
4. Click on My previous matches

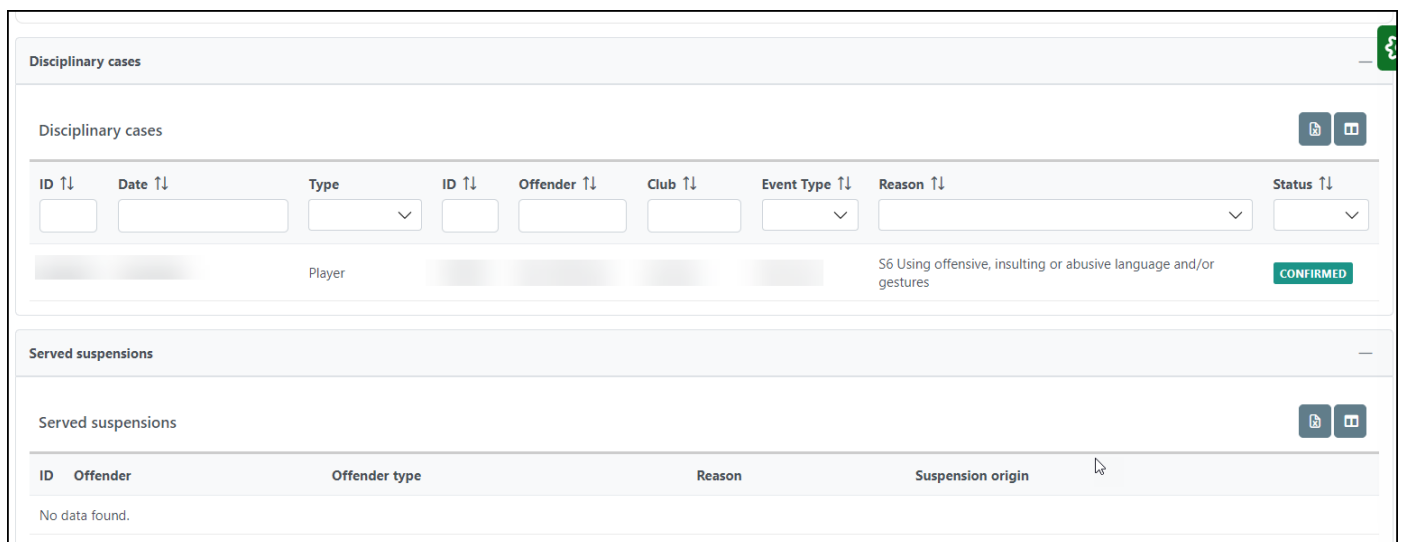


5. This opens the My previous matches screen



6. Click on a match you want to view

7. This opens the Match screen. Scroll to the bottom of the page to view the Disciplinary Cases



- By clicking this Case, you can see all the same information as is shown for an Active Case, including the Match the player served his suspension in.

The screenshot displays the 'Sanctions' section of the FAI Connect interface. At the top, there is a green header with a menu icon and a flag. Below the header, the 'Sanctions' section is titled with a green plus icon and the word 'Sanctions'. A table lists various sanctions with columns for ID, Sanction type, Value, Date from, Date to, Competition, Serving team, Suspension scope, Serving scope, and Note. One entry is expanded to show a 'Suspension served' table with columns for No., Round, Date/time, and Clubs. The expanded entry shows a monetary fine of 30.00 EUR on 17.09.2024 for CBL Shield Group F 2024/25. A note indicates a €30 fine to be paid at a specific URL. The interface includes a search bar, a settings gear icon, and a pagination bar at the bottom.

ID	Sanction type	Value	Date from	Date to	Competition	Serving team	Suspension scope	Serving scope	Note
26173404	Match suspension	1 Matches (Remaining: 0)	01.09.2024	08.09.2024	CBL Shield Group F 2024/25		Age category	Age category	€30 Fine to be paid here: https://corkbusinessleague.clubzap.com/products/690

No.	Round	Date/time	Clubs
1	3		

8. Requesting a copy of the Match Official's Incident Report



Note:

The Match Official's Incident Report is not a summary of the game. It is solely used to detail any match events that lead to an incident – i.e a red card

Clubs are entitled to see the Referee's Report of Red Card and can only be obtained once requested via email to discipline@corkbusinessleague.ie.

Requests are not accepted over text or WhatsApp.

9. Accumulated Yellow Cards Automatic Suspensions

In any domestic CBL Competition (League, Cup or Shield), if a player reaches 4 yellow cards throughout the season then the player will be automatically suspended for 1 game. This suspension is to be served at the same level of Domestic club football.

There is currently no notification that gets sent from FAI Connect to the club in relation to this suspension. The onus and responsibility is on each club to ensure that they do not play a player under suspension, regardless of any communication sent from the league.

To view the details of a player's 4 Yellows, follow the below steps:

1. Go to the Player's profile
2. Click on the Sanctions tab,
3. Click on the "Load Accumulated Yellow Cards"
4. The sanction will appear as follows if the suspension is yet to be served:
 - a. Row will be in red text
 - b. Accumulated yellow cards = 4,
 - c. Pending = 4
 - d. Total = 4

The screenshot displays the FAI Connect interface. At the top, there are navigation tabs: Active registrations, Active contracts, Contacts, Additional info, History, Matches, and Sanctions. The 'Sanctions' tab is selected. Below the tabs, there is a 'Sanctions' section with a table header and a 'Load accumulated cards' toggle. The table is currently empty, showing 'No data found.' Below this, there is an 'Accumulated yellow cards' section with a table showing one row of data. The table has columns for ID, Competition, Season, Accumulated yellow cards, Status, PENDING, and Total. The data row shows ID 18949669, Competition CBL 2024/25 Add Players to this Parent Competition, Season 2024/2025, Accumulated yellow cards 4, Status ACTIVE, PENDING 4, and Total 4.

Disciplinary case ↑↓	Competition ↑↓	Round ↑↓	Match	Sanction type	Value ↑↓	Date from ↑↓	Date to ↑↓	Notes	Status ↑↓
No data found.									

Load accumulated cards:

ID	Competition	Season	Accumulated yellow cards	Status	PENDING	Total
18949669	CBL 2024/25 Add Players to this Parent Competition	2024/2025	4	ACTIVE	4	4

9. The sanction will appear as follows if once the player has served the automatic 1 match ban:
- Row is not in red text
 - Accumulated yellow cards = 4,
 - Pending = 0
 - Total = 4

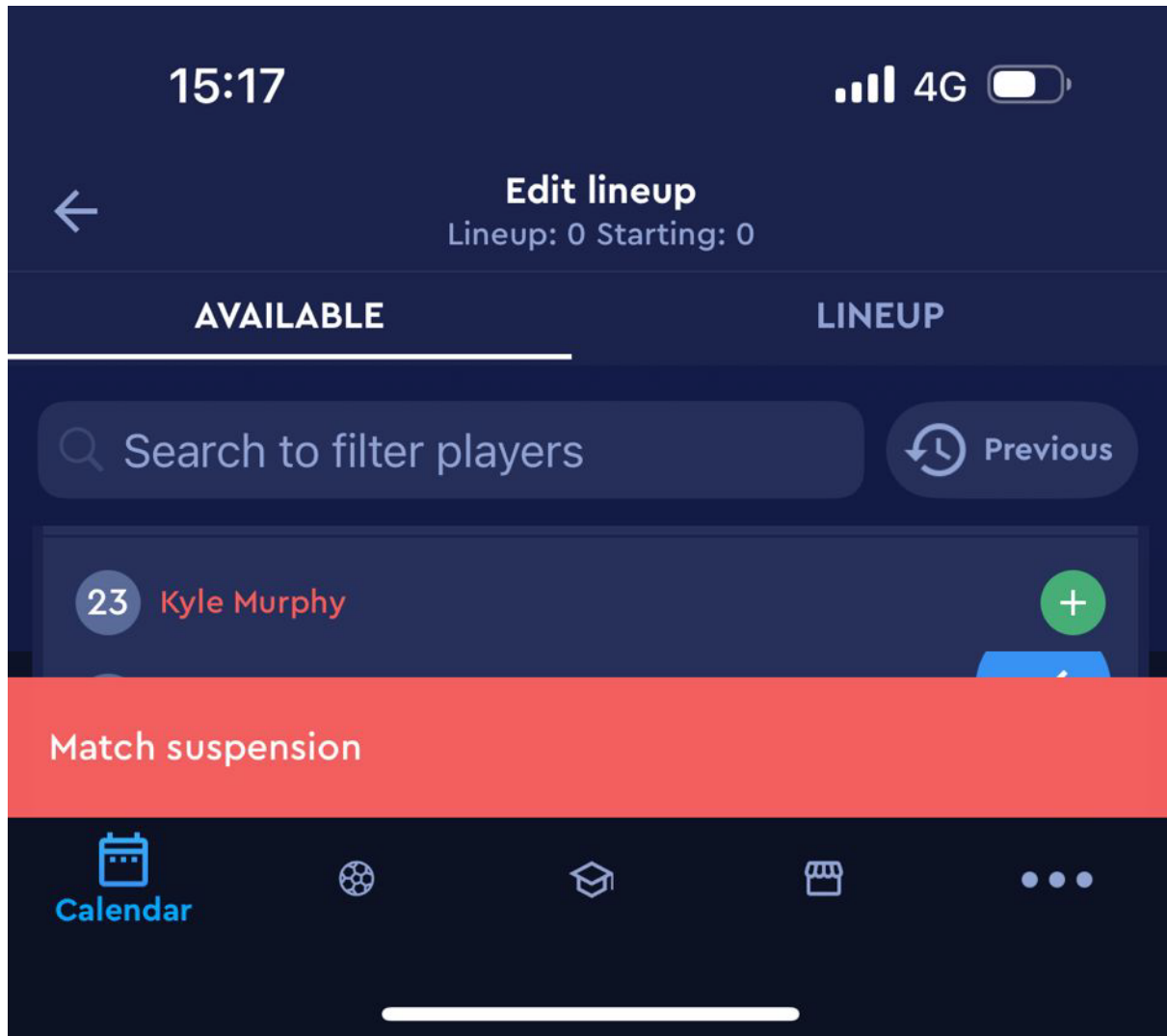
The screenshot displays the FAI Connect interface. At the top, there is a navigation bar with tabs: Active registrations, Active contracts, Contacts, Additional info, History, Matches, and Sanctions. The 'Sanctions' tab is selected. Below the navigation bar, there is a 'Sanctions' section with a table header and a 'No data found.' message. Below this, there is a 'Load accumulated cards' toggle switch. The 'Accumulated yellow cards' section contains a table with the following data:

ID	Competition	Season	Accumulated yellow cards	Status	PENDING	Total
19857147	FAI Junior Cup 24/25	2024/2025		ACTIVE	1	1
18949669	CBL 2024/25 Add Players to this Parent Competition	2024/2025	4	ACTIVE	0	4
4725014	CBL 2023 / 2024 Add Players to this Parent Competition	2023/2024		ACTIVE	1	1

10. Team Line Up Player Messages

10.1. Match Suspensions

When selecting your Team Line Up on the FAI Connect app, a player that is due to serve a suspension appears in red with the following message: "Match Suspension"



10.2. Accumulated Yellow Cards

When selecting your Team Line Up on the FAI Connect app, a player that is due to serve an accumulated Yellow Card suspension appears in Red with the following message:

“Accumulated Yellow Cards”

