



**CORK BUSINESS LEAGUE
CLUB HANDBOOK
SEASON 2021-2022**

CorkBusinessLeague.ie



@CorkBusinessLge

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Welcome Message from the CBL Management Committee

Welcome to the 2021-22 Sports Gear Direct Cork Business League! We are finally back after (another) prolonged break due to COVID-19. Following government guidelines, along with FAI protocols – we hope to keep your players, managers, all club members and fans safe and healthy during these unprecedented times. Please keep the following page saved as a bookmark as it is constantly changing with the latest updates we receive from the FAI:

<https://corkbusinessleague.ie/cbl-covid-19-support/>

This season we are delighted to confirm that for the first time in over 6 seasons, we have more clubs joining our league than have folded. This is a great sign of things to come. When we re-branded in 2019, we had always planned on increasing participation, but COVID-19 put a halt to that for 2 seasons. However, since then we have seen the number of players registered grow from 500+ to 600+, while also seeing more clubs joining the league. This season we have 23 clubs, up from 19 last season.

When COVID-19 disrupted two seasons of football, we were unsure of how we were going to return to high numbers of entrants and how long it would take us to recover. This is great to see both for local businesses and local soccer.

Please make yourself familiar with all the details within this information handbook and along with the CBL rulebook. Both these documents should be the first port of call for any issues or scenarios that may arise during the season. If you do need to raise something to any of our committee members, please don't hesitate to do so.

Yours in sport,

Peter H, Peter T, Joe, Ray, Ashley, Finbarr, Anthony, Barry & Paul.

Mission Statement & Values

The League's principal objective is to build and maintain a Cork-based business association football (soccer) league which promotes positive employee health and well-being while fostering and improving commitment and dedication amongst employees in the workplace through the medium of team sport.

Core Values:

Team Spirit

- Take Employee Engagement to a different level by creating dedication to the team and your company.
- Collaboration & clear Communication.
- Enhance internal contacts at the office.
- Teams spirit on the pitch translates to a positive team based working environment.
- Increase frequency of exercise in a group of colleague / friends.
- Team sport enhances team cohesion at the office.
- Develop a better sense of team identity.
- Employee Retention

Staying Healthy

- Only an hour every week can make all the difference to your spirit, your mind and your body.
- Contribute to the development and promotion of positive health & well-being in the workplace.
- Introduce a healthy work-life balance.
- Feelgood factor of playing football.

Networking

- Regardless of position, race, wealth, nationality, orientation – on the pitch, we are all equals.
- the League is a member of Cork Chamber of Commerce, where you can promote your business.
- Establish connections with other Cork Businesses on a more social sense.
- Make new professional contacts around Cork and grow your professional connections.
- Find new associates, colleagues, peers, clients, friends.

Cork Business League Management Committee 2021 / 2022

<i>Position</i>	<i>Name</i>	<i>Phone</i>	<i>Email</i>
Chairman	Peter Harrington	0861038742	harringtonptr@gmail.com
Secretary	Peter Travers	0863450963	secretary@corkbusinessleague.ie
Treasurer	Ray Anthony	0876670001	treasurer@corkbusinessleague.ie
Registrar	Joe Murphy	0872835896	registrar@corkbusinessleague.ie
Fixture Secretary	Ashley Todd	0863980225	fixtures@corkbusinessleague.ie
Press Officer	Finbarr Buckley	0860712638	pressofficer@corkbusinessleague.ie
Disciplinary Secretary	Anthony Golden	0863162000	discipline@corkbusinessleague.ie
Committee Member	Paul Burdock	-	-
Committee Member	Barry Sheehan	-	-

COVID-19

[Return to Play](#) | [Return to Training](#) | [COVID-19 Compliance Officer](#) | [Risk Assessment](#) | [Checklist for Clubs](#)

The following page provides one source of information in relation to COVID-19 and how the Cork Business League plans to return to football for the 2021-22 season. The page layout shows the most recent updates first, followed by older details. Therefore, from newest to oldest in descending order.

[→ CBL COVID-19 Support Page ←](#)

A home team's COVID-19 Compliance Officer must attend every home fixture, check that the [FAI Safer Return to Play Protocol](#) is observed and maintain a full record of attendance for contact tracing purposes. The away team's COVID-19 Compliance Officer is not compelled to attend the fixture but must be provided with a list of the travelling attendees to keep on record for contact tracing purposes.

Club Details & Contacts

Club	Contact	Email	Phone	Colours (1st)	Ground	Pitch Type	1st Pref KO
Brew Boys Utd	Anthony Cody	Anthonycody2010@gmail.com	0834333932	White, Black	TBC	TBC	TBC
Cork County Council	Tony Byrd	tbyrd74.tb@gmail.com	0872427334	Red, Navy, Navy	Ballincollig Regional Park	Grass	Sunday @ 10:45
Cork Hospitals	Gavin Woods	woods.gavin@hotmail.com	0872827831	White & Light Blue, Dark Blue, Light Blue	UCC Sports, The Farm, Curraheen	Grass	Sunday @ 10:45
DAZ Barbers	Arainn McGrath	amcgrath30@gmail.com	0894314314	Black & White stripes, white, black & white	Mayfield Sports Complex	All-Weather	Friday @ 19:45
District 11	Barry Twohig	barrytwohig87@gmail.com	0852424968	Navy & Yellow, Navy, Navy	G.A.C.A	Grass	Sunday @ 14:30
Doolans Cow Bar	Cian Hennessy	cianh92@gmail.com	0851914415	Black, Black, Black	Mayfield Sports Complex	All-Weather	Sunday @ 10:45
FG Derrow Rovers	Rory Galvin	rorygalvin8@gmail.com	0876988670	White, White White	Crosshaven AFC	All-Weather	Sunday @ 14:30
Harp Celtic	Kate O'Malley	kateomalley82@gmail.com	0867851141	Green & White Hoops, White, Green & White	Mayfield Park	Grass	Saturday @ 14:30
Healy O'Connor Solicitors	Shane Healy	shane@hoc.ie	0879333686	Navy, Navy, Navy	Garryduff	Grass	Sunday @ 10:45

Club	Contact	Email	Phone	Colours (1st)	Ground	Pitch Type	1st Pref KO
Jason O'Neill Electrical	Kalem O'Brien	kalemo247@gmail.com	0857631600	Orange, Black, Black	Mayfield Park	All-Weather	Friday @ 19:45
Jay Bazz	Shannon O'Dwyer	shanodwyer@icloud.ie	0852491129	Black, Black, Black	Mayfield Sports Complex	All-Weather	Friday @ 19:45
Lions Den	Terence McSweeney	Terencemcsweeney1710@gmail.com	0876784165	Red & White, Red, Red	Mayfield Park	Grass	Saturday @ 14:30
Longboats	Con O'Driscoll	conodriscoll@gmail.com	0873527094	Sky Blue & Maroon, Maroon, Maroon	TBC	TBC	TBC
Marlboro Trust	Padraig Morris	paudiemorris@hotmail.com	0879736587	Black, Black, Black	Mayfield Sports Complex	All-Weather	Friday @ 19:45
Martin Harvey Solicitors	Ross O'Sullivan	rossosullivan1@hotmail.com	0857547978	Yellow, Black, Yellow	Ringmahon Park	Grass	Sundays @ 14:00
O'Briens Scaffolding	Niall O'Brien	nyall6@yahoo.com	0876666047	Sky Blue, Sky Blue, Sky Blue	Ballea Park, Carrigaline	All-Weather	Friday @ 19:45
Satellite Taxis	Paul Calnan	paul@satellitetaxis.ie	0871252524	Yellow, Blue, Yellow	Deerpark CBS	Grass	Sunday @ 10:45
SCS Crookstown United	Tim Irwin	timirwin8@gmail.com	0876220800	Royal Blue, Blue, Blue	Crookstown	Grass	Sunday @ 10:45
SURO Cars	Chris Brant	brant_chris@hotmail.com	0894745655	Red, Black, Black	Mayfield Park	Grass	Sunday @ 10:45
The Weigh Inn Dripsey	Dom Twohig	dominicpt@hotmail.com	0868428388	Green, White, Green	Ballincollig Regional Park	Grass	Sunday @ 10:45

Club	Contact	Email	Phone	Colours (1st)	Ground	Pitch Type	1st Pref KO
TELUS International	Anthony Golden	goldena06@gmail.com	0863162000	Purple, Purple, Purple	G.A.C.A	Grass	Sunday @ 14:30
Trend Micro	Florian Ouf	Florian_ouf@trendmicro.com	+33767298597	Red & Black, Black, Red	Mayfield United	Grass	Sunday @ 10:45
UCC United	Peter Travers	uccunitedfc@gmail.com	0863450963	Red, Black, Black	UCC Sports, The Farm, Curraheen	Grass	Sunday @ 10:45
VIP Barbers Carrigaline Town	Dean Farrissey	deanofarr11@gmail.com	0858512843	Purple & White, White, Purple	Crosshaven AFC	All-Weather	Sunday @ 10:45

CBL Fees 2021-22

1. Club Registration
 - a. New Clubs: €100
 - b. Existing Clubs: €0
2. Disciplinary Bond
 - a. New Clubs: €30
 - b. Existing Clubs: €30 (unless still intact from last season then €0)
3. Player Registration
 - a. New Clubs: €8 per player
 - b. Existing Clubs:
 - i. €8 per player NOT registered with club last season.
 - ii. €0 per player registered with club last season

Payment Method:

Bank Transfer

Account Name: Cork Business League

IBAN: IE39AIBK93417877286041

BIC: AIBKIE2D

Please enter your club's name in the message attached to your payment and send an email to the following when you have paid a fee. The CBL will then send you a receipt:

- treasurer@corkbusinessleague.ie
- secretary@corkbusinessleague.ie

Cork Business League Disciplinary Meetings

Disciplinary Meetings will be held on a fortnightly basis. Only those notified by the CBL need attend.

All players sent off must serve their AUTOMATIC 1 (One) MATCH BAN in the following game at the same grade, regardless of communication confirming this from the League.

Clubs are entitled to see the Referee's Report of Red Card and can only be obtained once requested via email to discipline@corkbusinessleague.ie.

Requests are not accepted over text or whatsapp.

A Player who has received 4 Yellow Cards in one Season during all Cork Business League domestic games (League & Cup), will be given an AUTOMATIC 1 (One) MATCH BAN once notified by the League. Club also fined €30. This comes into effect for all domestic CBL League and Cup games including Munster Junior Cup but not FAI Junior Cup.

Fixtures Secretary Information



Cork Business League

Fixtures Secretary

Ashley Todd

Mobile: 0863980225

Email: fixtures@corkbusinessleague.ie

Contact preference is via Text anytime.

Deadline for fixture requests / free weekend is 10pm on Saturdays for the following weekend.

Fixtures are posted on our website on Sunday evenings.

Postponement / Cancellation of Fixtures

The manager of the team seeking a postponement shall, in the first instance, and as soon as practicable, and at least 24 hours before the fixture, contact the Fixture Secretary to ascertain if the fixture can be postponed. The CBL and the CBL Fixture Secretary will always try our best to work with clubs where fixtures cannot be played or if they have to be re-scheduled.

However:

- No club shall have power to break, postpone, or re-schedule a fixture without the prior consent of the Fixture Secretary.
- Clubs failing to fulfil a fixture must submit a written explanation and satisfy the committee they had made every effort to fulfil the fixture. This may result in disciplinary action, which may include loss of points and fine.
- At least 14 days (2 weeks) notice in writing must be given to the Fixtures Secretary by clubs seeking free weekends or on any other matters dealing with fixtures.
- All matches and hours of kick-off shall be arranged by the Fixtures Secretary or an honorary officer if the Fixtures Secretary is unavailable.
- A minimum fine of €100 will be imposed if a club does not give the League's Fixture Secretary 24 hours prior notice of their inability to fulfil a fixture.
- In cases of unfavourable weather, the referee must inspect the ground before the advertised time of kick-off and, on appeal by either of the

competing clubs, must give a decision as to whether the ground is playable or otherwise. His decision shall be final.

When a referee travels to an appointed game and the game is not played due to the ground and/or weather conditions, **as determined by the match referee, half match fee and full expenses to apply and to be paid on the day.**

Where a referee travels to an appointed game, and only one team turns up, full fees and full expenses to apply upon receipt and acceptance by the relevant governing body of the Match Referees Report.

Where a referee travels or is travelling to an appointed game and that game is not played due to it being previously cancelled by the appropriate authority, the relevant governing body shall determine, on receipt of the Match Referees Report, if reasonable efforts were made by the relevant authority to notify the referee. If they find this did not happen then full fees and full expenses shall apply. Where a decision has been made by a governing body to pay fees post-match to match officials then these shall be paid within 28 days (including Saturdays, Sundays and Bank Holidays).

Please don't hesitate to contact both Fixtures Secretary Ashley Todd and Secretary Peter Travers if you have any questions.

Transfer Window Details

The Transfer Window for the Cork Business League is open throughout September for any players looking for a change. Players without clubs can sign at any point until 31st March.

The following extract has been taken from this season's Football Association of Ireland's Rulebook → Section C → Rule 11, Rule 12 & Rule 22, which can be downloaded [here](#) (<https://corkbusinessleague.ie/documents-rules/>) for full details.

Registrations / Transfers

1. The registration period for the Amateur game, other than the SFAI, shall be 1st June to the 31st of March inclusive for the winter season (i.e. the Cork Business League)
2. The two transfer periods for the Amateur game shall be 1st June to 30th September inclusive and the 1st December to the 31st of January inclusive.
3. If a club disbands during the Season, the Player registrations shall come under the direction of the League concerned. The Players may be allowed, at the discretion of the League, to register with other clubs within that League. The deadline for such registrations shall be the 31st January for the Winter Season.

International Transfer Certificate (ITC)

As and from 1st July 2020, the following procedure will apply:

1. Clubs must firstly file an application for the player's registration on FAInet.
2. The signing club should ensure the following questions have been asked before entering a player registration on FAInet:
 - a. Was the player's last registration to play football in another country?
 - b. In which country (other than Republic of Ireland) did the player last register?
 - c. With which Club did the player last register?
 - d. In which year did the player last register?
3. If the answer to (a) is "Yes" the club administrator will need to complete steps 4-7
4. Enter the player details on FAInet and search the system as per usual registration process
5. Once the search is complete, select "Continue with international transfer application entry" or "First Issue application" if no results.
6. Enter the player details and previous registration information.
7. Upload the necessary documentation as prompted by FAInet system and complete registration process
8. An update on the status of the application can be seen through 'Application Overview' module on FAInet.

9. The FAI cannot register a player unless and until: (a) the ITC is received; or (b) no response has been received from the National Association within 7 days from the date FAI sends the ITC request.

Full Details can be found here: <https://support-fainet.fai.ie/itcs/>

Remember that a player for whom an ITC application has been made cannot be granted an eligibility to play date until either the ITC has been approved on FAInet.

Please note that applications for ITCs can no longer be made through the FAI.

Any further details, please contact the Cork Business League Hon. Registrar,
Joe Murphy: registrar@corkbusinessleague.ie | 087 2835896



If a club disbands during the Season the Player registrations shall come under the direction of the League concerned. The Players may be allowed, at the discretion of the League, to register with other clubs within that League. The deadline for such registrations shall be the 31st January for the Winter Season and the 30th September for the Summer Season.

Match Results

Thanks to the Sports Editor in The Echo, we will have results & match report published on Wednesday's edition of the paper every week.

To ensure your club's game is covered please text / Whatsapp the score and a brief Match Report, including scorers and players who stood out during the game to the following people:

1. Our Press Officer Finbarr Buckley on 0860712638
2. Our Secretary Peter Travers on 0863450963

 **Deadline is 16:00 on Sundays** 

Match Sheets

[Downloadable Here](#)

- When filling in the Official Match Sheet, the player's name must correspond with the number on the match sheet and the jersey that the player is wearing.
- Please use Block Capitals when filling in the match sheet.
- The league will use this match sheet to identify and sanction the player / manager / technical official.

Match Day Procedure

Pitch: A club is responsible for the playability of its home pitch. This refers to:

- Pitch Markings
- Length of grass
- Nets
- Corner Flags

A club found to be negligent in these areas will be subject to sanction.

Gear/ Jerseys: A club must have appropriate player kit for each fixture. This includes matching jerseys with clear visible numbers and a distinct goalkeepers jersey.

Each club shall register its colours with the Hon. Secretary. In the event of two clubs playing in similar colours, the home team shall change colours

when such clubs meet in competition. Goalkeepers must wear colours which distinguish them from other players.

The referee's decision is final in determining if there is a clash of colours.

Punctuality: Please ensure that you are on the field of play and ready to commence at the appointed time. Any team that is not available to kick off a fixture at the appointed time, will forfeit the fixture. The referee's decision on this is final.

Referees:

- On the match day, the referee is entitled to be paid the match fee before the commencement of the fixture.
- In the CBL, the away team is responsible for paying the fee.
- If teams are playing in a neutral venue, the fee should be split 50/50 between the 2 teams. If only one team turns up or there is a dispute about who should pay the fee, one team must still pay the referee. The CBL will refund any club who is out of pocket due to this situation.
- On no account should the referee go unpaid irrespective of what has transpired before, during or after a game.
- If asked to act as linesman, you should note that your task is **not** to decide who should get the throw in. You are simply there to indicate when and where the ball crossed the line.

Social Media



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Objections

Objecting to the conduct of a club or player

If you wish to object to the conduct of another club or player, you must follow the below process:

1. Send two identical registered letters to both the Cork Business League's Hon. Secretary and the secretary of the club which is the subject of the objection.
2. Enclosed with the letter to the League's secretary should be the correct sum.
3. You must retain proof of postage for both of these letters.
4. You must post these letters within 48 hours (excluding Sundays and Bank Holidays) of the match that you are objecting to.
5. The letters must contain the phrase: "We wish to object to".
6. The objection must be specific and must contain the evidence you have which you think proves the validity of the objection
7. Objections will be dealt with during a meeting of the leagues disciplinary committee and both parties are entitled to be present.

Objecting to the conduct of a referee

If you consider the conduct of a referee to be inappropriate, you should object in writing to the Cork Business League Hon. Secretary.

Any complaints will be passed onto the referee's governing body where they have procedures for dealing with such complaints.

While the normal disagreements between referees and players would not warrant such an objection, serious misconduct should be reported.

An example of serious misconduct would be aggressive or threatening language or behaviour towards players and officials.

According to the Laws of the Game:

The captain of a team has no special status or privileges under the Laws of the Game but he has a degree of responsibility for the behaviour of his team

Appealing to the MFA

You are entitled to appeal any decision of the League committee to the MFA. To do so, you must follow the below process:

1. A letter indicating that you wish to appeal that outlines the reasons for the appeal must be sent by registered post to the Secretary of the MFA. An identical letter must be sent by registered post to the Cork Business League Hon. Secretary.
2. The letters must be posted within 4 days (excluding Saturdays, Sundays, and Bank Holidays) of receipt of the written notification of the league committees decision you are appealing against.
3. The letter to the secretary of the MFA must have enclosed a postal order or a bank draft for the correct amount. This is made payable to "The Munster Football Association". Other forms of payment are not acceptable.

Referee Panel Information 2021-2022

Name
Grahame Duffy
Jim Hennessy
Yves Kirwan
Gordon O'Leary
Stephen Madine
Brendan Dowling
Ken O'Driscoll

All Clubs entitled to a copy of the Referees Match Report when a Player / Technical Assistant has been sent off.

Referees Fees (Away Team pays)

Premier Division:

Fee: €37

Expenses: 18

Total: €55

All other games:

Fee: €30

Expenses: €18

Total: €48

Insurance Details

Contact either:

- O'Driscoll O'Neil
- Kiely Gaule Insurers
- JLT Ireland

Get a quote for Public Liability and / or Personal Accident Cover

What is Personal Accident Insurance?

Personal Accident Insurance provides cover in respect of death or bodily injury to an Insured Person solely and directly caused by accidental, violent, external and visible means.

Note:

If a player does not appear on the match sheet or is not correctly registered with the league and on FAInet, he will not be covered by any personal injury insurance policy that your club has. Insurance companies dealing in sports policies uses the leagues records (i.e. registration forms. Match sheets and FAInet) to establish if the player was legal and was on the field of play when the injury occurred.



Munster Football Association 2021-2022

Administrator: Barry Cotter
 Turners Cross Stadium
 Curragh Road
 Turners Cross
 Cork

Email: munsterfasoccer@gmail.com

Mobile: 087-8345020

Name	Role
Richard Browne	MFA Chairman
John Buckley	MFA Vice Chairman
Peter Travers	MFA Executive Committee
Michael O'Regan	MFA Executive Committee
John Finnegan	MFA Executive Committee

Secretaries Please Note:

1. Clubs are asked to note that in the event of 2 (two) teams meeting whose registered colours are the same, the *Home Team* must change.
2. Any club wishing to lodge a protest must send it by Registered post to the Secretary of the Cork Business League within four (4) days (Saturday's, Sunday's, & Bank Holidays excluded) of the date of the match and must be accompanied by the appropriate fee, payable only by Postal Order or Bank Draft. An exact copy of the protest must be forwarded by registered letter to the secretary of the club protested against
3. Clubs, players or members of clubs dissatisfied with the decisions of the Cork Business League, shall have the right to appeal to the Munster Football Association against such decisions. Any such appeal must be forwarded to the Administrator / Hon. Secretary of the MFA per registered letter bearing postmark, within 4 (four) working days of the date on which notice was sent to the appellant. Saturday's, Sunday's and Bank Holidays excluded. This must also be accompanied by the appropriate fee payable only by Postal Order or Bank Draft. An exact copy of such appeal must be forwarded, per registered post within the same period, to the Secretary of the Cork Business League

Secretaries are asked to note that when appealing more than one decision to the MFA, a separate appeal, including Fee must be lodged against each decision

4. Applications for permission to organise a Summer League / Tournaments etc, must be made to the MFA before 1st June.

New Rules & Amendments to Existing Rules

All rule changes and amendments to existing rules passed at the Annual General Meeting or a General Meeting are incorporated in the rulebook.

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